

<b>Show</b>	<h1>Top Drawer</h1> <p>14-16 January 2024   Olympia London</p>	<b>ORDER BEFORE 12<sup>TH</sup> DECEMBER 2023 TO RECEIVE THE EARLY BIRD PRICE – ALSO APPLIES ONLINE</b>
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**PLEASE NOTE: ORDERS PLACED ONSITE WILL BE SUBJECT TO ADDITIONAL CHARGES**

Hall/Stand No		Company		
Contact Name		Invoice Address		
		Post Code		
Telephone		VAT No.		
Email		Signature		

To place your order online, please visit <https://ordering.ges.com/000030372> or email your order form to [topdrawerspring@ges.com](mailto:topdrawerspring@ges.com).

To order by phone:  
T: +44 (0) 2476 380 180

CODE	QTY	DESCRIPTION	EB PRICE	STANDARD	TOTAL
<b>STAND EXTRAS - Subject to Availability</b>					
WP		ADDITIONAL WALL PANEL (to match shell scheme) 2.74m x 1m	£131.50	£157.80	
EWD		LOCKABLE DOOR section with set of keys	£109.50	£131.40	
EWC		ENTRANCE WAY curtain	£133.00	£159.60	
FS		FLAT SHELF 1m Wide x 300mm deep	£54.00	£64.80	
SS		SLOPING SHELF 1m wide x 300mm deep	£54.00	£64.80	
SA		STORAGE AREA in the corner of your shell scheme. Using 1 x wall panel (2.74m H x 1mW). 1 lockable door section	£329.90	£395.88	
CMC		Alternative MUSLIN COLOURS available upon request (price per square metre) E.G. Black/ Grey/ Purple/ Blue/ Green/ Ecrú/ Yellow/ Orange/ Red/ Brown <b>Deadline: 23<sup>rd</sup> December 2023</b>	£22.00	£26.40	
<b>WALL DECORATION – All Prices Per Linear M (1m Wide x Panel Height)</b>					
PW-R		<p style="text-align: center;"><b>GES TO PAINT WALLING AND RETURN TO WHITE</b></p> <p>DULUX paint Name &amp; Reference required: _____</p> <p style="text-align: center; color: red;"><b>Deadline: 23<sup>rd</sup> December 2023</b></p> <p>DATE &amp; TIME OF ARRIVAL _____</p> <p><b>PLEASE NOTE – ONLY DULUX PAINT COLOURS (Emulsion)/ REFERENCES WILL BE PROCESSED. COLOUR MUST BE SUPPLIED AT TIME OF ORDERING.</b></p>	£88.00	£105.60	
PRS-C		<p style="text-align: center;"><b>GES TO RETURN YOUR STAND WALLS TO WHITE</b> (COMPULSORY IF PAINTING YOUR OWN STAND)</p> <p>If you are painting your own stand, you will need to instruct GES to return the panels back to white on your behalf. Please note, only emulsion paints can be used on Traditional shell scheme panels.</p> <p style="text-align: center; color: red;"><b>Deadline: – 14<sup>th</sup> January 2024</b></p>	£50.00	£60.00	
PRS		<p style="text-align: center;"><b>PAINTING YOUR OWN STAND</b></p> <p>If you are painting your own stand, please inform GES no later than the deadline listed below, to ensure that we don't paint your stand prior to your arrival.</p> <p>After this date, you will need to book the 'Return to White Service (PRS-C)' Listed Above.</p> <p style="text-align: center; color: red;"><b>Deadline: 23<sup>rd</sup> December 2023</b></p>			
WPR		WALLPAPER REMOVAL SERVICE – Price per linear metre, this applies to exhibitors who are hanging wallpaper to the shell scheme wall panels	£53.50	£64.20	
<b>LIGHT BATTENS ARE NOW ORDERED VIA ELECTRICAL ORDER FORM</b>					
All orders must be accompanied by a diagram showing location and relevant information in connection with your order. Orders will not be accepted without this information. (Please see grid location form on the following page).			Sub total		
			VAT 20%		
			<b>TOTAL</b>		

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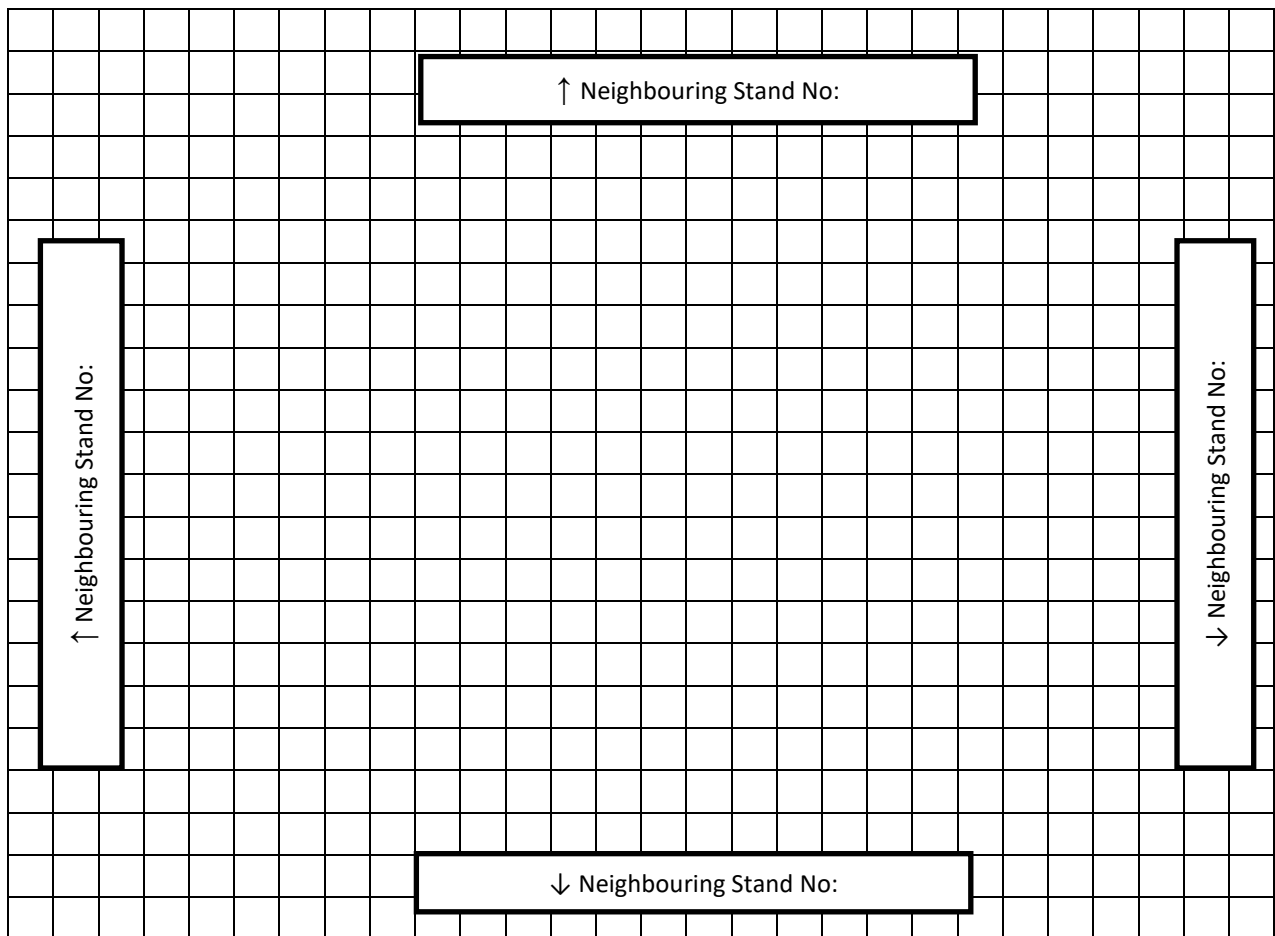
## Grid Plan

<b>Company Name</b>	
<b>Hall/Stand No</b>	
<b>Do you have a raised floor?</b>	YES / NO
	Platform height is _____ cm
<b>Dimensions of stand:</b>	_____ m x _____ m

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Use the grid plan below (birds-eye view) to specify the layout of your stand so we can position your items according to your requirements. Please draw your shell scheme stand into the grid plan and add your ordered items to it.



Height from floor of shelving, rails, etc. (if applicable)

Item code: \_\_\_\_\_ mm from floor \_\_\_\_\_

Item code: \_\_\_\_\_ mm from floor \_\_\_\_\_

Item code: \_\_\_\_\_ mm from floor \_\_\_\_\_

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- Upon receipt of the form, our team will send you an official invoice with payment information.
- At the onsite GES Service Desk, we are unable to accept cash for orders placed on site.
- A £25.00 fee per invoice will be charged for any contact or address changes made after receipt of the invoice.
- Cancelled orders may incur a charge for up to 100% of total costs.
- Please note that your order is only processed if payment is received 15 days prior to opening of the show.
- For full terms and conditions please refer to <https://www.ges.com/eu/terms-and-conditions>.
- To chat online with an Exhibitor Service Co-ordinator, please go to <http://www.ges.com/eu/exhibitors/servicentre>, scroll down and click on the Online Chat icon, which is linked to the Live Chat.